

Washington Association of Conservation Districts

Summary of December Board Actions

Motion: John Preston moved to adopt the agenda as presented, seconded by Mary Collins. Motion carried.

Motion: Alan Chapman moved to approve the Executive Director Evaluation Form as amended, seconded by Sara Schlake. Motion carried.

Washington Association of Conservation Districts

Northern Quest Resort and Casino and with a remote connection through Zoom

December 2, 2024

Board Meeting Minutes

Members Present

Mike Mumford, President (Pend Oreille CD)
Amy McKay, Vice President (Whitman CD)
Mark Craven, Treasurer (Snohomish CD)
Doug Rushton, National Director (Thurston CD)
Alan Chapman, Northwest Area Director (Whatcom CD)
David Vliet, Northwest Area Director (Kitsap CD)
Bruce McDonald, Southwest Area Director (Lewis CD)
John Preston, North Central Area Director (Columbia Basin CD)
Cindy Reed, South Central Area Director (North Yakima CD)
Sara Schlake, Northeast Area Director (Spokane CD)
John W. Floyd, Northeast Area Director (Pend Oreille CD)
Mary Collins, Southeast Area Director (Palouse CD)
Chevelle Yeckel, WADE President (Okanogan CD)

Others Present

Tom Salzer, WACD Executive Director
Heather Wendt, WACD Director of Development & Engagement
Jon Wyss, State Executive Director, USDA FSA
Jeff Schibel, Supervisor, Lincoln County CD
Kris Neely, Associate Supervisor, Spokane CD

President Mumford called the meeting to order at 9:10 AM. Heather conducted a roll call to confirm a quorum was present. John Preston moved to adopt the agenda as presented, seconded by Mary Collins. The motion carried.

Public Comment Period

Jon Wyss provided an update on the status of the CREP Audit. The audit will be completed by December 20th. FSA will hold off on determinations for 5 contracts in Whatcom/Skagit Counties until the new Farm Bill is passed in hopes that they can be kept in the program.

Executive Director Evaluation Form

The draft evaluation form was presented for the board's consideration. The committee made some minor modifications to the form including adding a participant affiliation question. The board agreed to change 5 from "consistently exceeds expectations" to "consistently performs well above expectations." 4 was changed from "consistently meets and exceeds expectations" to "consistently meets or exceeds expectations." It was also suggested to add extra space under each section for additional comments. The board discussed excluding scores that were given a 0 by evaluators from the average so that the overall score would not be impacted. Alan Chapman moved to approve the Executive Director Evaluation Form as amended, seconded by Sara Schlake. The motion carried.

Conflict of Interest Form

Heather Wendt reported that in January, it would be time to sign new conflict of interest forms. The forms are located in the Supervisor Policy Manual in Appendices A & B. Please review the conflict of interest policy and bring any questions you have to the January Board Meeting.

Next Meeting

The next board meeting will be held on January 27th at 6 pm via Zoom. The Annual Plan of Work will be discussed and districts in the Southeast Area will be invited to attend and present.

Strategic Planning Discussion

The board participated in a mini-strategic planning session (see attached slides with notes). The board requested staff to determine the cost and logistics for holding a 2-day retreat in 2025 to continue the strategic planning process.

The meeting adjourned at 11:15 AM.